

ROADS EDUCATION ORGANIZATION
DBA PIVOT CHARTER SCHOOLS

Regular Meeting of the Governing Board
Saturday, June 6, 2020
8:30 a.m.

This meeting will be held via teleconference:

Join Online: **<https://join.me/409-186-718>**

Or call **(415) 594-5500** and enter **Conference ID 409-186-718#**

Due to COVID-19 restrictions all parties will participate remotely, including members of the public. No physical access will be provided at Board members' locations, due to social distancing requirements.

Members of the Governing Board:

*James Lewis, Kevin Harrigan, Tom Halvorsen, Ralph Holmes,
Patricia Martel, Steve Siegel, OJ Sutherland*

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| Roads Education Organization complies with ADA requirements and, upon request, will attempt to reasonably accommodate individuals with disabilities by making meeting materials available in appropriate alternative formats (pursuant to Government Code Section 54953.2). Anyone requiring reasonable accommodation to participate in the meeting should contact the Executive Director at (530) 550-7616 at least 48 hours prior to the meeting. |
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| Anyone may attend this meeting via phone or video conference. The Pivot Charter School resource centers will not broadcast this meeting, due to California Executive Order N-29-20 and public health restrictions related to COVID-19. Use the following URL to join the meeting: https://join.me/409-186-718 or call (415) 594-5500 and enter Conference ID 409-186-718# |
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AGENDA & MINUTES

1. OPENING SESSION

1.1 Call to Order & Roll Call

The meeting was called to order as a Committee of the Whole by Chairman Lewis at 8:36 a.m.

Governing Board Member roll call:

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|------------|-----------------|
| Halvorsen | Present |
| Harrigan | Absent/Present* |
| Holmes | Absent |
| Lewis | Present |
| Martel | Absent |
| Siegel | Present |
| Sutherland | Absent |

*Vice Chairman Harrigan was absent during roll call at the beginning of the meeting, but joined shortly thereafter. As a quorum was not present at the beginning, the meeting proceeded as a Committee of the Whole until a quorum was established at 8:50 a.m. when Vice Chairman Harrigan arrived. No action was taken until a quorum was present.

Also present: Pivot staff members

1.2 Agenda Modifications & Approval of Agenda

No modifications to the agenda were proposed. The agenda could not be formally approved since a quorum was not present at this point in the meeting. The agenda was formally confirmed as approved later in the meeting, after item 4.1.

2. PUBLIC COMMENT

This time is reserved for citizens, employees, and representatives of school groups to address the Board on items that are not on the agenda. By law the Board cannot take action upon or discuss items that are not on the approved agenda, but welcomes your comments. Persons addressing the Board are asked to state their names and whether or not they are a resident of the district. The Board Chair reserves the right to limit comments from the public as well as the amount of time spent on any one topic.

No comments from the public were made.

3. REPORTS AND PRESENTATIONS TO THE BOARD

Due to a quorum still not being present at the beginning of this section, the order of reports was slightly altered. Item 3.2 was presented first, followed by 3.1 and 3.3.

3.2 Director of Systems & Accountability Report – Director of Systems & Accountability

Student data was reviewed, including re-enrollment and withdrawal rates. LCAP survey data was presented, along with updates to the LCAP timeline for 2020-21.

After item 3.2, Chairman Lewis confirmed that a quorum was reached at 8:50 a.m. and officially called the Board meeting to order.

3.1 Executive Director Report – Executive Director

Updates focused largely on the COVID-19 pandemic and its impact on school operations. Riverside facilities project updates and plans for project oversight were also discussed.

3.3 Financial Update – Chief Business Officer

The financial update discussed economic impact of COVID-19 and subsequent effect on the state budget and school funding, including the Pivot Charter Schools budgets for 2020-21.

4. DISCUSSION/ACTION ITEMS

4.1 Appoint Ad Hoc Board Member Nomination Subcommittee – Board Chairman

Chairman Lewis appointed the Ad Hoc Board Member Nomination Subcommittee, consisting of Chairman Lewis and Vice Chairman Harrigan.

4.2 Approve COVID-19 Operations Written Report for Pivot Charter School North Bay – Executive Director

Motion to approve: Halvorsen

Second: Siegel

Vote:

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|-----------|-----|
| Halvorsen | Aye |
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|------------|--------|
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

4.3 Approve COVID-19 Operations Written Report for Pivot Charter School North Valley II – Executive Director

Motion to approve: Halvorsen

Second: Siegel

Vote:

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|------------|--------|
| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

4.4 Approve COVID-19 Operations Written Report for Pivot Charter School Riverside – Executive Director

Motion to approve: Halvorsen

Second: Siegel

Vote:

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| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

4.5 Approve COVID-19 Operations Written Report for Pivot Charter School San Diego II – Executive Director

Motion to approve: Halvorsen

Second: Siegel

Vote:

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|------------|--------|
| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

4.6 2020-21 Budget & LCAP Process – Executive Director & Chief Business Officer

Updates to the 2020-21 budget and LCAP process were discussed.

4.7 Board Meeting Calendar 2020-21 – Executive Director

Due to uncertainty regarding the state budget and changes to reporting timelines, the Board postponed setting the specific dates for the 2020-21 Board Meeting Calendar until the August 2020 meeting.

4.8 Approval of Contract: EdTec – Chief Business Officer

Motion to approve: Harrigan

Second: Halvorsen

Vote:

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|------------|--------|
| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

4.9 Resolution 2020-3: Education Protection Account and Associated Spending Plans – Chief Business Officer

Motion to adopt: Harrigan

Second: Halvorsen

Vote:

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|------------|--------|
| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

5. CONSENT AGENDA

5.1 Approval of Minutes – March 14, 2020; March 26, 2020; May 5, 2020

5.2 Approval of EdTec Check Registers – February, March, April 2020

5.3 Approval of Galaxy Check Registers – March & April 2020

5.4 Approval of Curriculum Contracts – Accelerate Education, Apex Learning, Curriculum Associates, Edmentum, IXL Learning, Lexia Reading

5.5 Approval of Continuing Contracts for Services – Charter Safe, Diamond Ranch Academy, Jack Stanley Correia, Presence Learning, School Pathways, Technology Solutions, Tripepi Smith

5.6 Calendars for 2020-21 School Year

5.7 Instructional Minutes Calculations

5.8 Independent Study Policy

No requests were made to remove or modify any items on the consent agenda.
 Motion to approve consent agenda: Lewis
 Second: Halvorsen
 Vote:

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| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

The Board adjourned into closed session at 10:28 a.m.

6. CLOSED SESSION

- 6.1 Conference with Labor Negotiators (Government Code Section 54957.6), agency designated represented, Jayna Gaskell: all unrepresented employees
- 6.2 Public Employee Performance Evaluation (Government Code Section 54957)
 Title: Executive Director

The Board reconvened into open session at 12:15 p.m.

7. REPORT OUT OF CLOSED SESSION

No reportable action was taken in closed session.

8. DISCUSSION/ACTION ITEMS CONTINUED

- 8.1 Approve Interim Staffing & Compensation Plan – Board Chairman

A motion was made to approve the plan under the title of Tentative Staffing & Compensation Plan, and to revisit the plan in August 2020.

Motion: Harrigan
 Second: Halvorsen
 Vote:

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| Halvorsen | Aye |
| Harrigan | Aye |
| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

- 8.2 Adopt 2020-21 budget

Motion to approve and adopt the 2020-21 budget: Halvorsen
 Second: Siegel

Vote:

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| Halvorsen | Aye |
| Harrigan | Aye |

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| Holmes | Absent |
| Lewis | Aye |
| Martel | Absent |
| Siegel | Aye |
| Sutherland | Absent |

9. NEXT REGULARLY SCHEDULED BOARD MEETING(S)

| Date | Time | Location |
|----------------------|-----------|----------------|
| Monday, June 8, 2020 | 9:00 a.m. | Teleconference |

It was noted that the meeting originally scheduled for Monday, June 8, 2020 has been cancelled. Due to changes in LCAP requirements, there is no longer a need for a second Board meeting in June 2020.

10. ADJOURNMENT

The meeting was adjourned by Chairman Lewis at 12:18 p.m.