



Dear Students and Parents/Guardians,

Welcome to Pivot Charter School! We strive to provide a welcoming atmosphere of respect and kindness.

Pivot Charter Schools is a unique blend of both Independent Study and Site Based online educational programs, commonly referred to as blended learning. It has been designed to include significant amounts of individualized support for students and parents to help ensure student success. The Pivot program is the perfect option for students who want to receive a quality education while working within their own schedule and be able to ask questions immediately when they don't understand something; furthermore, this program meets the needs of both students who want access to Advanced Placement classes to get "ahead" in their education or those who need to "catch up" in credits.

In order to be successful in the Pivot Charter School program, students should be strong, independent workers with someone at home closely overseeing their schoolwork, or they should be willing and able to attend one of the supplemental site based programs at our resource center outlined below. It is imperative that all students be willing to ask for help when they need it. Highly successful Pivot students generally meet all of these conditions.

Students are responsible for logging in to their assigned online learning system(s) and completing work in their courses every school day, and students will be held accountable by the school administrator, their assigned Educational Coordinator, and even by their parents. The staff at Pivot is dedicated to supporting students and their families and will determine what may work best to ensure each student's academic success. Although Pivot can individualize each student's program, Pivot Charter School may not be in the best interest of all students.

How to be a Successful Student at Pivot Charter School:

- ❖ Complete and submit 5 assignments (3 for K-8 students) each day
- ❖ Ask questions of any teacher
- ❖ Take notes and use study guides for all quizzes and tests
- ❖ Communicate regularly with your Educational Coordinator ("EC") to discuss grades and progress

- ❖ Schedule study hours and study location every school day
- ❖ Spend the first two weeks on site, or contact your EC daily during this startup period
- ❖ Attend scheduled virtual or site-based workshops
- ❖ Get started on community service early
- ❖ Ask your EC about Community College Concurrent Enrollment, CTE Pathways, and Work Experience opportunities

Mission

The mission of Pivot Charter School is to instruct students in grades TK-12 through a rigorous online educational platform with significant levels of individualized attention supported by class offerings and project based programs at our resource centers. The unique educational program coupled with flexible scheduling and a caring environment provides students the skills, confidence and motivation to lead a successful and productive life in the 21st century.

Vision

The vision of Pivot Charter School is to create a network of high performing charter schools throughout California which provide an exciting blended learning program including site based and online components. By using a robust standards based online curriculum, Pivot truly individualizes students' academic programs. The key to our success is the significant level of one-on-one attention students receive at Pivot. Students can get the assistance they need in a caring and confidential environment. The high tech and comfortable resource center provides different programs such as drama, contemporary art, multi-media arts, gardening, physical education, community service, clubs, sports, and English language support classes.

Pivot Charter School Code

It is our intention that students who attend Pivot will:

- ❖ Show respect for their character and their bodies by:
 - ❖ choosing a healthy lifestyle that would preclude the use, possession, or distribution of drugs, alcohol, vaping or tobacco;
 - ❖ choosing their speech carefully and thoughtfully, eliminating profane and vulgar language;
 - ❖ choosing to conduct themselves with honesty and integrity by not engaging in theft, cheating, plagiarism, or untruthful statements; and
 - ❖ choosing to exhibit a positive attitude about themselves and the world around them.

Show respect for others by:

- ❖ choosing to respect others' boundaries, both physical and psychological, so that the environment is safe and free from violence and harassment;

- ❖ choosing to respect others' possessions; and
- ❖ choosing to be kind and considerate at all times, using acceptable problem-solving skills to work out differences.

Show respect for their environment by:

- ❖ choosing to care for the buildings and locations made available to our School, eliminating vandalism or careless neglect; and
- ❖ choosing to respect the natural environment and the issues surrounding the stewardship of our planet.

Very Important Pivot Concepts

- ❖ Families are required to attend an orientation and students must take the i-Ready or Exact Path assessments before starting their coursework. Parents/guardians are required to attend a parent orientation with their student and then the student is required to complete an orientation course to learn about and practice accessing the curriculum for their grade level.
- ❖ Students must log in to the online curriculum daily and complete and submit at least 5 assignments (for high school) or 3 assignments (for middle and elementary school) in order to remain in good standing and be considered “in attendance” at school.
- ❖ Students must have a computer and Internet access to successfully engage in the Pivot program.
- ❖ While Pivot Charter School can individualize curriculum, families should realize that students who do not complete a semester worth of work each semester may delay their graduation date and may be considered “truant” if work is not being completed as expected.
- ❖ Students who are on Pivot’s Multi-Tiered System of Support (MTSS) Tiers 2 or 3 are not permitted to remain a virtual student and must come to the resource center to receive the support they need to succeed and make progress.
- ❖ All students who receive special education services must come to the resource center for those services unless the IEP specifically delineates virtual services.
- ❖ All students enrolled at Pivot Charter School are required to participate in state mandated annual assessment tests.
- ❖ It is important to understand the Pivot Plagiarism Policy.
- ❖ Please keep in mind that Pivot uses a modified block schedule. Students withdrawing in the middle of any semester may lose credit for their work and may not be able to matriculate well into a traditional school schedule. Please work with your Educational Coordinator and our Registrar prior to deciding to withdraw from Pivot.

Supportive Parent(s)/Guardian(s) at Pivot Charter School:

- ❖ Communicate regularly to discuss grades and progress with EC and student
- ❖ Establish a consistent schedule for students to work each day
- ❖ Create a supportive work environment at home since most students can not complete their required work in the time that they attend the supplemental site based programs
- ❖ Bring students to the supplemental site based programs at the resource centers where students can get help and participate in activities
- ❖ Join Pivot on field trips and special events

Policies and Procedures

The information in this handbook provides you information regarding our school's policies, procedures, and guidelines. We hope it will be a useful resource for you throughout the year. If you have any questions about these, please contact your Educational Coordinator or Site Administrator.

Acknowledgement

All families will be sent this Student and Parent/Guardian Handbook via email within the first week of enrollment or the beginning of the school year. Pivot tracks delivery of the Handbook to ensure families receive their copy of the Handbook. The provisions in the Handbook are designed to provide parents/guardians and students with information and guidance as to the procedures and rules of the school. The provisions are not a contract and impose no obligation on the school. The contents of the Handbook may be changed as necessary at the school's discretion and, if changed, written notification of such changes will be provided to parents and students.

Pivot Charter School Policies

Click the active link to read the policy.

[Academic Honesty, Integrity, and Plagiarism](#)

[Attendance](#)

[Cal Grant Program Notice](#)

[Communicating with your Educational Coordinator](#)

[Community College](#)

[Community Service](#)

[Course Completion, Credits, and Grades](#)

[Dispute Resolution](#)

[Dress Code](#)

[Drug Free Work Place and Drug Free Schools](#)

[English Learners](#)

[Enrollment](#)

[Equipment and Material Loans](#)

[Field Trips and Student Activities](#)

[Foster & Mobile Youth Educational Policy](#)

[Governing Board Meetings](#)
[Graduation](#)
[Harassment, Intimidation, Discrimination, and Bullying](#)
[Health Policies](#)
[Homeless Education Policy](#)
[Incident Reports and Discipline](#)
[Independent Study Policy](#)
[Mathematics Placement Policy](#)
[Meals](#)
[Mental Health Services](#)
[MTSS](#)
[Nondiscrimination Statement](#)
[Off-Site Student Program](#)
[Online Curriculum](#)
[Parent Participation and Involvement](#)
[Pregnant and Parenting Pupils](#)
[Progress Reports, Report Cards, and Transcripts](#)
[Promotion, Retention, and Accelerated Advancement](#)
[Safety Plan](#)
[School Immigration Policy](#)
[School Records](#)
[Search and Seizure](#)
[Section 504](#)
[Sexual Health Education and Human Trafficking Prevention](#)
[Special Education Policy](#)
[State Mandated Testing](#)
[Student Freedom of Speech and Expression](#)
[Student Use of Technology Policy and Acceptable Use Agreement](#)
[Students Temporarily in Hospital, Treatment Center, or Juvenile Hall](#)
[Summer School](#)
[Supplemental Resource Center Program](#)
[Surveys about Personal Beliefs](#)
[Suspension and Expulsion](#)
[Transportation Safety Plan](#)
[Uniform Complaint Procedure](#)
[Withdrawal](#)
[Work Permits](#)