



Dear Pivot North Bay Families,

In order to secure your continued enrollment at Pivot and have a guaranteed seat in your choice of resource center program time, please submit your completed paperwork by April 30, 2019. We anticipate becoming full before school starts next year.

Re-Enrollment Details:

With the end of the school year close at hand we are beginning to plan for next year already! Our re-enrollment period has started and current students will have priority to secure enrollment before new students. When you re-enroll during this time period, you may also choose the time when you plan to attend the supplemental site based program. If you do not re-enroll during this priority time, you may lose your place at Pivot, be placed on a waitlist and/or you may not be assigned your choice of program time at the resource center.

Attached you will find a re-enrollment form for the 2019-2020 school year. We hope you will join Pivot North Bay for another amazing year! If you are in good academic standing with Pivot Charter School (making acceptable progress toward completing classes) and want to return next year, you must complete this form to reserve your spot. Keep in mind that the resource center morning and afternoon programs will fill up, so the sooner you return your re-enrollment paperwork the sooner you will reserve your place. Your spot in the resource center program is dependent on your attendance. If you do not consistently attend your chosen program time, you may lose your seat and may be placed on a waitlist. If you believe your student cannot attend all 5 days of the morning program, you should choose an afternoon time that works better for you.

Finishing out the current school year:

These coming weeks are an important time to review student progress, toward grade promotion or graduation, and make a significant push to get courses finished. Pivot does not socially promote based on age for any grade levels. Students must complete their grade level work in order to promote to the next grade. Please be sure to check in with your Educational Coordinator regarding progress towards course/grade level completion.

High school students should complete 30 credits (six courses) on average each semester. If students are unable to satisfy this requirement or are placed on the school's Multi-Tiered System of Support (MTSS), then they will lose the privilege to be a "virtual" student who works solely from home and must attend the site based program. Attending the site based program ensures that students receive the support they need in order to be successful.

Additionally, each high school student is required to complete 40 hours of community service annually, for which they will receive five elective credits. Pivot believes in giving back to our local communities and providing opportunities for our students to learn and grow through volunteer work. Please contact your Educational Coordinator if you have any questions about your student's community service requirement.

Vaccinations:

Under the law known as SB 277, beginning January 1, 2016, exemptions based on personal beliefs will no longer be an option for the vaccines that are currently required for entry into child care or school in California. Personal beliefs exemptions on file for a child already attending child care or school will remain valid until the child reaches the next immunization checkpoint at kindergarten (including transitional kindergarten) or 7th grade.

To see what vaccinations are required visit the following link:

<http://www.shotsforschool.org/k12/>

Please remember, whooping cough, also known as pertussis, continues to threaten students in California. To help stop its spread, all incoming 7th graders (new and returning) are required by law to have proof of a whooping cough booster ('Tdap') shot, or provide a physician's note for extenuating circumstances, in order to attend the resource center program time. By law, students will not be allowed to attend any site-based programs or field trips without an immunization record.

Website and Social Media:

Be sure to visit our website and Facebook for up to date information:

www.pivotnorthbay.com

www.facebook.com/pivotnorthbay

We are very excited as this year marks Pivot's 10 year anniversary. We will be planning community events and many other fun ways to celebrate with you! Please pay close attention to your emails for correspondence from Pivot.

As always, please contact your Educational Coordinator, Site Coordinator, or Site Administrator if you have any questions. We look forward to a strong finish to the current school year and to an exciting transition to the upcoming school year. Have a safe and wonderful summer!

Thank you,
Pivot North Bay Team
(707) 843-4676



Re-Enrollment Form 2019-2020 School Year

Please update your information with us for re-enrollment in Pivot Charter School and return to:

Anna Toso
Admissions Coordinator
 2999 Cleveland Avenue Suite D
 Santa Rosa, CA 95403
Phone: 707-843-4676 **Fax:** 707-544-2908
Email: atoso@pivotcharter.org

Program Time Choice

Please check your desired supplemental resource center program time (subject to availability). Students in all grades will be expected to attend all chosen days and times, and may lose their seat in the resource center program if they are not consistently present.

Elementary	Grades 6-12
<input type="checkbox"/> Monday – Friday 9:00am – 12:00pm <input type="checkbox"/> I am a student in good standing at Pivot and wish to work virtually	<input type="checkbox"/> Morning Program: Monday – Friday 9:00am – 12:00pm <input type="checkbox"/> Afternoon Program (please choose days below): <ul style="list-style-type: none"> <input type="checkbox"/> Tuesday 12:30pm – 3:00pm <input type="checkbox"/> Thursday 12:30pm – 3:00pm <input type="checkbox"/> Friday 12:30pm – 3:00pm <input type="checkbox"/> I am a student in good standing at Pivot and wish to work virtually

Important Reminders for the Pivot Charter School Program

- The amount of schoolwork a student completes is how attendance and truancy are determined. At Pivot Charter School, we have determined that adequate progress and attendance is the completion of at least 5 graded assignments a day for high school students, or 3 graded assignments a day for K-8 students, with a passing grade.
- If students are unable to make satisfactory progress in their coursework and/or are placed on the school’s Multi-Tiered System of Support (MTSS), then they will lose the privilege to be a “virtual” student who works solely from home and must attend the site based program. Attending the site based program ensures that students receive the support they need in order to be successful.
- All students will take the i-Ready diagnostic assessments during the first few days of school. Students’ classes will not be open until i-Ready assessments are complete.
- Having a reliable computer and consistent Internet connection are crucial to student success. Additionally, make sure that student and parent/guardian have a valid email address and check it often. Pivot will send out most correspondence and important school information via email.



Student Information				Pivot Use Only	
				Form #:	
				Date Received:	
				Date Complete:	
First Name:		Middle Name:		Last Name:	
				Suffix:	
Grade level:		Birthdate:	Home Phone:	Student Cell Phone:	Student E-mail Address:
Have your addresses changed?					
<input type="checkbox"/> No <input type="checkbox"/> Yes *Please provide new proof of residency (utility bill, rental/mortgage agreement, or other)					
Physical Address					
Street Address:			City:	State:	Zip:
Mailing Address					
Street Address:			City:	State:	Zip:
Housing Type:					
<input type="checkbox"/> Permanent Housing	<input type="checkbox"/> Temporary Shelters	<input type="checkbox"/> State Hospital	<input type="checkbox"/> Licensed Children's Institution	<input type="checkbox"/> Unknown	
<input type="checkbox"/> Temporarily Doubled Up	<input type="checkbox"/> Hotels/Motels	<input type="checkbox"/> Residential School/Dormitory	<input type="checkbox"/> Development Center	<input type="checkbox"/> Other: _____	
<input type="checkbox"/> Temporarily Unsheltered	<input type="checkbox"/> Foster Family Home/Kinship Placement	<input type="checkbox"/> Health Institution	<input type="checkbox"/> Incarceration Institution		
Parent / Guardian Release					
I grant full rights to use the images resulting from the photography/video filming, and any reproductions or adaptations of the images for fundraising, publicity or other purposes to help achieve the group's aims. This might include (but is not limited to), the right to use them in their printed and online publicity, social media, press releases and funding applications.					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
Permission to include student information in the School Directory.					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
Health Information					
Medications taken by student at school or at home (written authorization from doctor required for medication taken at school):					
New health condition(s) since original enrollment:					



Parent / Guardianship Information			
Has there been a change in custody? <input type="checkbox"/> No <input type="checkbox"/> Yes *Please provide updated custody documentation			
Parent/Guardian 1			
Name:		Relationship to Student:	Lives with Student?
Street Address: <input type="checkbox"/> check if same as student		City:	State: Zip:
Home Phone:	Cell Phone:	E-mail Address:	
Parent/Guardian 2			
Name:		Relationship to Student:	Lives with Student?
Street Address: <input type="checkbox"/> check if same as student		City:	State: Zip:
Home Phone:	Cell Phone:	E-mail Address:	
Emergency Contacts			
Contact 1 Name:	Relationship to student:	Phone Number 1:	Phone Number 2:
Contact 2 Name:	Relationship to student:	Phone Number 1:	Phone Number 2:

I certify that all of the required paperwork is included and all statements and information provided are true and correct to the best of my knowledge.

Parent Signature: _____ Date: _____



Household Income Data Collection

Student Last Name:	Student First Name:	Student Birthdate:
School:	Grade:	School Code:
Pivot Charter School North Bay		0138065

Who should I include in "Household Size"?
 You must include yourself and all people living in your household, related or not (for example, children, grandparents, other relatives, or friends) who share income and expenses. If you live with other people who are economically independent (for example, who do not share income with your children, and who pay a pro-rated share of expenses), do not include them.

What is included in "Total Household Income"? Total Household Income includes all of the following:

- **Gross earnings from work:** Use your gross income, not your take-home pay. Gross income is the amount earned before taxes and other deductions. This information can be found on your pay stub or if you are unsure, your supervisor can provide this information. Net income should only be reported for self-owned business, farm, or rental income.
- **Welfare, Child Support, Alimony:** Include the amount each person living in your household receives from these sources, including any amount received from CalWORKs.
- **Pensions, Retirement, Social Security, Supplemental Security Income (SSI), Veteran's benefits (VA benefits), and disability benefits:** Include the amount each person living in your household receives from these sources.
- **All Other Income:** Include worker's compensation, unemployment or strike benefits, regular contributions from people who do not live in your household, and any other income received. Do not include income from CalFresh, WIC, federal education benefits and foster payments received by your household.
- **Military Housing Allowances and Combat Pay:** Include off-base housing allowances. Do not include Military Privatized Housing Initiative or combat pay.
- **Overtime Pay:** Include overtime pay ONLY if you receive it on a regular basis.

Household Size (Total number of adults and children living in the household): _____	Total Annual Household Income: \$ _____	
Home Phone Number:	Cell Phone Number:	E-Mail Address:

I certify (promise) that the information provided on this form is true and that I included all income. I understand that the school may receive state and federal funds based on the information I provide and that the information could be subject to review.

Signature of adult household member completing this form	Printed name of adult household member completing this form	Date
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The information submitted on this form is a confidential educational record and is therefore protected by all relevant federal and state privacy laws that pertain to educational records including, without limitation, the Family Educational Rights and Privacy Act of 1974 (FERPA), as amended (20 U.S.C. § 1232g; 34 CFR Part 99); Title 2, Division 4, Part 27, Chapter 6.5 of the California Education Code, beginning at Section 49060 et seq.; the California Information Practices Act (California Civil Code Section 1798 et seq.) and Article 1, Section 1 of the California Constitution.

For additional information on Household Size and Gross Household Income, please see the Eligibility Manual for School Meals on the U.S. Department of Agriculture Guidance and Resource Web page at <http://www.fns.usda.gov/cnd/guidance/default.htm>.